

ADDICTIVE DISORDER REGULATORY AUTHORITY BOARD
MEETING

AGENDA

LASACT Conference
Crown Plaza
Bayou/Levee Room
July 21, 2024
10:00 A.M

- I. Call to Order: Roy Bass, Chairman
- II. Roll call; set quorum: Roy Baas, Chairman
- III. Public Introductions and Representation
- IV. Public Questions or Comments
- V. Approval of April 26, 2024, Minutes: Roy Baas, Chairman
- VI. Treasurer's Report: Roy Baas, Chairman
 - a) April-June 2024
 - b) End of year Financial Report
- VII. New Business
 - a) Approval of Applicants to be Credentialed
 - b) Legal Contract and Resolution: Celia Cangelosi
 - c) Accounting Contract and Resolution: Eric Vicknair
 - d) Proposed Budget 2024-2025
 - e) Felony Waiver Decision Appeal: D. McCraney
 - f) Degree Waiver Request – C. Gibson
 - g) Degree Waiver Request – N. Chapman
 - h) Degree Waiver Request – A. Brewer
 - i) Degree Waiver Request – W. Braden
- VIII. Old Business
 - a) Portfolio Review Issues
 - b) TPN Update
 - c) Annual Merit Increase
- IX. Executive Director's Report:
Adjourn Meeting: Next Meeting date: October 11, 2024 @ ADRA Office

Approved and Adopted: Roy Baas, Chairman X

Minutes

Regular Meeting of Addictive Disorder Regulatory Authority Board

AGENDA

LASACT Conference
Crowne Plaza
4728 Constitution Avenue
Bayou/Levee Room, LA 70808
July 21, 2024
10:00 A.M

I. Call to Order

July 21, 2024, regular meeting of the Addictive Disorder Regulatory Authority Board was called to order by Roy Baas, Chairman, at approximately 10:00am the meeting was held pursuant to public notice, each member received notice and notice was properly posted.

II. Roll Call

Members Present:

Roy Baas, LAC, CCS, Chairman
Paul Schoen, LAC, CCGC, Vice-Chairman
Susan Thornton, EdD, LPP, LPC-S, NCC, RPT-S
Catrice Tolbert, PhD
Adrian Perron, LAC, CCS
Smita Prasad. MD, MPH, MBA

Members Absent:

Catherine Lemieux, LCSW
Chris Andrews

ADRA Staff Present:

Lauren McNeal, Executive Director
Renee Franklin, Assistant Director
Melody Stewart, Administrative Assistant

III. Public Introductions

Madison Lear, Rayman Angeles, Maureen Bradshaw

IV. Public Questions: N/A

V. Approval of April 26, 2024, Minutes

A draft of April 26, 2024, board meeting minutes was presented for approval. A motion was made to approve the minutes as amended by Susan Thornton seconded by Adrian Perron. The motion was approved after a unanimous vote in the affirmative.

Minutes of ADRA Board Meeting of 07/21/2024

VI. Treasurer's Report: Lauren McNeal, Executive Director

April-June 2024 Treasurer's Report was presented by Lauren McNeal, Executive Director. A motion was made by Adrian Perron and seconded by Paul Schoen to accept the April-June 2024 Treasurer's Report. The motion was approved after a unanimous vote in the affirmative.

A motion was made by Adrian Perron and seconded by Paul Schoen to accept the end of the year financial report. The motion was approved after a unanimous vote in affirmative.

VII. New Business

a) Approval of Applicants to be Credentialed:

A motion was made by Adrian Perron and seconded by Catrice Tolbert to approval the applicants to be credentialed. The motion was approved after a unanimous vote in the affirmative.

b) Legal Contract and Resolution: Celia Cangelosi:

A motion was made by Susan Thornton and seconded by Adrian Peron to accept the Legal Contract and Resolution for ADRA board attorney, Celia Cangelosi. The motion was approved after a unanimous vote in the affirmative.

c) Accounting Contract and Resolution: Eric Vicknair

Moved to October 11, 2024, board meeting agenda.

d) Proposed Budget 2024-2025:

A motion was made by Adrian Perron and seconded by Paul Schoen to approve the 2024-2025 proposed budget as amended. The motion was approved after a unanimous vote in the affirmative

e) Felony Waiver Decision Appeal: D. McCraney

A motion was made by Adrian Perron and seconded by Susan Thornton to move into executive session. The motion was approved after a unanimous vote in the affirmative.

A motion was made by Susan Thornton and seconded by Adrian Perron to exit executive session. The motion was approved after a unanimous vote in the affirmative.

A motion was made by Susan Thornton and seconded by Adrian Perron to deny the felony waiver appeal for Mr. D. McCraney. The motion was approved after a unanimous vote in the affirmative.

f) Felony Waiver: C. Gibson

A motion was made by Paul Schoen and seconded by Susan Thornton to approve the felony waiver request of C. Gibson. The motion was approved after a unanimous vote in the affirmative.

Minutes of ADRA Board Meeting of 07/21/2024

g) *Degree Waiver Request: N. Chapman*

A motion was made by Adrian Perron and seconded by Paul Schoen to approve the degree waiver request of N. Chapman. The motion was approved after a unanimous vote in the affirmative.

h) *Degree Waiver Request: A. Brewer*

A motion was made by Adrian Perron and seconded by Catrice Tolbert to table this matter until all experience hours are submitted and LACT certificate is received. The motion was approved after a unanimous vote in the affirmative.

i) *Degree Waiver Request: W. Braden*

A motion was made by Adrian Perron and seconded by Catrice Tolbert to table this matter until further information is submitted. The motion was approved after a unanimous vote in the affirmative.

VIII. Old Business

a) *Portfolio Review Issues:*

The portfolio review process was discussed to find a more seamless and efficient way to review and process portfolios. When the ADRA office receives a testing application through Certemy, they are received in bits and pieces. This creates a delay in processing a whole testing application.

b) *TPN Update:*

The projected start date for TPN will tentatively be January 2025. At which time, we will transition the application and renewal process from Certemy to TPN's system. We have had issues obtaining our database information from Certemy. The board recommended having the attorney draft a letter to Certemy to ensure all data collected is transferred back to the ADRA.

c) *Annual Merit Increase:*

A motion was made by Paul Schoen and approved by Susan Thornton to approve the Annual Merit Increase at 4%. The motion was approved after a unanimous vote in the affirmative.

X. Executive Directors Report:

Due to the long hours worked at the LASACT conference the ADRA office will be closed the Thursday and Friday following the conference. The staff will be accessible by email during this time.

The next board meeting will be held on Friday, October 11, 2024, at 10:00am at the ADRA office.

A motion was made by Paul Schoen and seconded by Adrian Perron to adjourn the meeting. The motion was approved after a unanimous vote in the affirmative.

Respectfully Submitted,

Roy Baas, Chairman